

## Cadet Release from 'Away' Games

Cadets who want to leave with a parent or other individual after a sporting event must meet two conditions that require advance coordination with the school to ensure pickup can occur. The cadet must not be on restriction to campus due to high demerits and the individual picking up the cadet must be authorized to pick up the cadet with permission on file at the Operations Office. ANA has 'in loco parentis' responsibilities; therefore we must ensure all ANA employees comply with any court order that may be in effect and the school has documentation if someone other than the parent is authorized to take a cadet. Therefore, the Pass Card Report procedure requires the complete support of parents and staff to allow release from off campus events.

Parents need to send written permission (by fax machine is okay)  
**96 hours**  
before the event.

The cadet request will be reviewed and approved or disapproved depending upon who they are leaving with, their restriction to campus status, or other mandatory activity they may be required to attend that weekend. If permission is granted they will be placed on the Pass Card Report Form identifying the person who is allowed to take them from your game site.

Visual verification and if necessary proof of identity must be accomplished to verify the individual picking up the cadet is the one identified by the parents request submitted to the Operations Office.

The same procedure applies for day students, except Day student parents are not required to provide the 96 hour notice to the Operations office for requesting to take their boys, since they do not board. However, they need to be listed on the pass card report form or unfortunately they will need to pick him up from the Academy upon the team's return.